

RoleOfChair

The main ASF document on this is at <http://www.apache.org/dev/pmc.html#chair>.

Chair role is:

- Send quarterly report to the board.
- Assist community in issues where the community is unable to find resolutions; personal issues are an obvious one.
- Pass nominated PMC committers up to the board for approval, and 72 hours after an ack, edit the pmc-committee.txt in svn://committers/board/.
- #1: Strive to stay out of the way and let the community drive Jakarta.
- Pass information from the Board back to the PMC.
- Ultimately responsible to the board for oversight of the PMC.
- Keep a keen eye out for any legal issues which might crop up and liaise with the board/legal-internal mail lists to ensure things stay legal.
- Grant karma to version control.
- ?

Chair should:

- subscribe to board@apache.org
- subscribe to infrastructure@apache.org
- be aware of anything currently in incubation at incubator.apache.org
- moderate the pmc mailing list
- Change VP at <http://www.apache.org/foundation/>.

Chair may want to:

- (ASF members only) subscribe to press@apache.org (Public Relations) and/or trademarks@apache.org (Trademark issues)
- subscribe to all mail lists within their project (for Jakarta I subscribe to all the dev lists)
- moderate other mailing lists (I moderate general@jakarta and announcements@jakarta; both of which help me to keep oversight)

In addition:

- I plan to document the long-term issues facing Jakarta as a whole, and important issues concerning sub-projects. Hopefully this will keep them in the community's minds.
- Encourage Jakarta General usage for all but private PMC communication. We need to consider General as the main PMC list.
 - (RESULT) threads typically go to general@jakarta.apache.org (use your judgement).
 - Post new threads to general@jakarta.apache.org if at all possible.
 - Post board report to general@jakarta.apache.org.
 - Hopefully, post a monthly report to the General list (newsletter style), and collate these into the quarterly board report.
- Detail which roles are being fulfilled by committers, and ensure they remain fulfilled.

Other links:

- <http://www.apache.org/dev/>
- <http://www.apache.org/dev/pmc.html>
- <http://incubator.apache.org/guides/general.html>

Notes:

- ASF email. Use <your-login>@apache.org for official email, and your personal email address for non-official email. This counts for announcements too, but doubly for a role where people may mistake an opinion for the official view.